

# School Events Committee

## Minutes

Monday, August 4, 2014 7 pm

Opening Prayer was offered by Michelle Russo at 7:05 pm.

**Members present:** Michelle Teixeira, Michelle Russo, Jennifer Moniz, Kristine Buss, Jenalyn Gubern, Nellie Hotte, Raquel Antonio

This year, we have asked a new parent from each class to become a School Events Committee representative. These new reps will be “mentored” by the reps who have served on the committee for their two year term. The new classroom representatives were introduced and the history of the School Events Committee explained. A classroom list of names and contact information was given and reps were asked to kindly contact any new families on the lists to welcome them to SFX.

Parent Information Night for Grades K-8 will be held on Thursday, August 21, 2013. This year's meeting is for **parents only**. If child care is an issue, children may come, but will not be permitted to enter any of the classrooms that night. A brief informational meeting will take place, followed by time spent in the classrooms. Parents will be asked to go to the classrooms starting with their youngest child's grade. After 20 minutes or so, they will move on to the next classroom. The teachers will be giving about 3 different sessions.

The School Events Committee will be represented at a table in the cafeteria, with smiles and sign-up sheets! Parents will be encouraged to sign up to help out with at least one event this year. In addition, all families this year will be asked to donate at least one item to our auction. There will also be a table located at the landing in the stairwell, where lemonade and cheese and crackers will be served to parents as they head upstairs to the classrooms. Michelle T. and Nellie agreed to each put together a platter. Jenalyn will bring lemonade dispenser. Jen will be getting plates and napkins, and Raquel will be in charge of clear plastic cups.

**We will be asking for the volunteer sign up sheets to be completed that evening as well.**

Michelle T. is looking into helium tanks and their cost. We would like to have one on site, as we utilize frequently for event decorating.

The “Sweet Send-Off” will be on Tuesday, Sept. 2nd for parents of Small Wonders and Preschool 4 students. Some pastry, coffee, etc. will be in the gym.

Our 3<sup>rd</sup> Annual Family Fun Night is set for Friday, Sept. 26<sup>th</sup> from 5:30 to 8:00 pm. Hot dogs, drinks, and dessert will be served. The cost will probably be the same as last year, \$5.00. **A carnival theme** agreed upon again this year, as our students had so much fun with the theme last year. Popcorn machine, balloons, face painting, hoola hoops, etc. Entertainment? We are not exactly sure yet. We will be asking Paula Shurtleff if she would be so kind as to take pictures again this year. This event does not have a chair person at this time. Any help is greatly appreciated.

Our next meeting for the School Events Committee is scheduled for Monday, September 8<sup>th</sup> at 7pm.