

## SCHOOL EVENTS COMMITTEE MINUTES

October 27<sup>th</sup>, 2014

SFX School, 7pm

Meeting began promptly at 7 pm with prayer by Mrs. Michelle Russo

Members present: Susan Alexander, Laura Duarte, Raquel Antonio, Kristine Buss, Jenalyn Gubern, Nellie Hotte, Keri Borba, Sharon Tripp, Maribeth Manley, Carla Chixarro, Jennifer Moniz, Audrey Sylvia, Mary Crapo-Pereira, Tarley Sumner, Meghann Bodeau, Michelle Teixeira.

**Vendor Fair** –Jenalyn Gubern reported that to date we have 18 vendors. The event is a great opportunity to start your Christmas shopping! Set up crew will be working Friday evening the 7<sup>th</sup>, to place tables for vendors. Help will be needed for serving food, selling raffle tickets and of course the break down and clean up. Middle school students will help with the art projects and face painting. Food for sale at the fair will include pizza and soda. Questions regarding Vendor Fair? Contact Jenalyn @ [gymmagnet37@aol.com](mailto:gymmagnet37@aol.com).

**Breakfast with St. Nicholas**- Set for Sunday, December 7<sup>th</sup>. Audrey Sylvia gave brief update of this event, stating that food donations are set and kitchen help is secured. Grade level baskets were discussed and final list was sent to reps to communicate with their classroom families.

Themes are:

**Small Wonders**- Angels

**Pre-School 4 (Cordeiro)**- Going to the Movies

**Pre-School 4 (McKenna)**- Snowmen

**Kindergarten**- Nativity

**First Grade**- Coffee/Tea

**Second Grade**- Baking Items

**Third Grade**- Arts & Crafts

**Fourth Grade**- Girls' Toys

**Fifth Grade**- Nutcrackers

**Sixth Grade**- Boys' Toys

**Seventh Grade**- Fun in the Snow

**Eighth Grade**- Family Game Night

Basket item donation deadline set for Monday, November 24<sup>th</sup>. We are also asking all families, as they are preparing for the holidays, to donate any gently used items to be used for either decorating or possible basket items.

**"Light up the Night" Spring Gala**- Laura Duarte held initial interest meetings on Tuesday, October 28<sup>th</sup> @ 8:30am and 7pm. The areas of sponsorship, solicitation, decorations and baskets were discussed and ideas were shared. Laura would like to form subcommittees for each of these areas. Please contact Laura at [laurajduarte@aol.com](mailto:laurajduarte@aol.com) if you would be interested in helping in any of these areas. Initial sponsorship letters are being sent very soon to banks and former sponsors of the gala. "Light Up the Night" next official meeting will be in the new year.

Next SEC meeting will be held on Monday, November 17<sup>th</sup> at 7pm at the school. Please join us for evening prayer at 6:30pm at church if you are able, as we pray for the continued success of our school!

Minutes recorded by Michelle Russo