

# School Events Committee Minutes

Meeting took place on Monday, January 25<sup>th</sup> at 7pm in the school library, and began with prayer offered by Mrs. Russo.

Members present: Jenalyn Gobern, Keri Borba, Sharon Tripp, Nellie Linhares- Hotte, Tina Tetreault, Colleen Martin, Sue Alexander, Raquel Antonio, Sherri Engel, Shannon Kearney, Michelle Russo

A debriefing of Middle School Game Night was the first item on the agenda, and it was reported that the evening was a great success. The National Junior Honor Society under the direction of Laurene Wilkinson, acting president, planned and delivered a great event. From Family Feud to Jeopardy, and from Knockout to a Lip Sync Battle, our middle school students had a wonderful evening. Our students successfully raised \$250 for the non-profit organization that provides cleft palate surgery for children. It was noted that having our older students facilitating events for our younger students might be an area to explore in the future.

Catholic Schools Week 2016 planning is well underway and our classroom teachers have been generating ideas for the special week with our students. Classroom teachers will be in contact with their SEC reps for any assistance needed in the execution of the week's festivities. This year's Open House will be held on Sunday, January 31<sup>st</sup> from 12-2pm. We will open our school doors to welcome new families and register their children for the 2016-2017 school year. Reps agreed to help out at the Open House with their presence and assistance as necessary.

Jenalyn- water for Open House

Keri and Sherri- Balloons for CSW kickoff on Monday morning

Keri – Ice cream sandwich purchase for Kick – off Assembly on Monday

Raquel- Candy purchase for BINGO and Finale at the CYO Center

Our first Gala 2016 meeting took place at the Olive Garden last Thursday evening. As we all know, much help is needed for this major fundraiser. Seven people were in attendance and the initial planning conversations took place. Sponsorship letters have been sent, and donation solicitation should begin! Laura Duarte will be our contact person, and will send out a list of donors to avoid multiple hits at businesses. All donations made will need the proper form filled out for documentation and thank you notes.

Classroom auction items have been planned with Ms. MacNamara and Meghann Bodeau.

The Gala Family Challenge was discussed and agreed upon that we should run again this year. Families will be challenged to donate items for the auction and names will be entered for a raffle. Details to be ironed out and challenge to be launched soon! The idea of asking for a scratch ticket to be donated as well was discussed, as well as the possibility of facilitating a Tuition Raffle. More info to follow.

Our school is being evaluated this year for reaccreditation, and a visiting team is set to visit in April. Our staff has prepared reports on numerous standards that vary from school facility to materials and curriculum. The team's three-day visit will include interviews and time spent with School Events Committees Representatives. A dinner will take place on Sunday, April 24<sup>th</sup> that may require SEC representation. Mrs. Russo also asked for

assistance preparing baskets of goodies for the hotel rooms of the visiting team. As the date draws near, any additional presence of the SEC will be communicated.

Teacher Appreciation Week 2016 (for St. Francis) is May 9<sup>th</sup> through the 13<sup>th</sup> (due to IOWA testing the week of the 2<sup>nd</sup>), and Keri Borba has agreed to facilitate the week, yet needs the assistance of the other representatives to make it happen! The theme for the week will be Super Heroes... help is GREATLY appreciated.

Other topics for discussion included inquiries about the Easter Celebration scheduled for April 4<sup>th</sup> at 1pm. This year's Musical Spectacular is set to take place on May 20<sup>th</sup> and 21<sup>st</sup>, and Fine Arts Night is May 25<sup>th</sup>.

Our next SEC meeting will take place on Monday, March 7<sup>th</sup> at 7pm.