



## **Bridging Technology for Seamless Learning Opportunities**

### **The “Need-to-Knows” about why St. Francis Xavier School uses the *G Suite for Education*:**

- ❖ **Don’t have Word, Excel, or Powerpoint on your home devices? No problem!**
  - Students in all grades are given a unique school account which gives them access to Google Classrooms and Google Drive resources that are used by their teacher to incorporate technology instruction in various subject areas, as is age appropriate.
  - Students in Grades 5-8 actively use Google Classroom and Google Drive as a part of regular instruction: Google Docs [similar to Microsoft Word], Sheets [similar to Excel], Slides [similar to PowerPoint], Drawings [similar to Microsoft Paint], and Forms [a quick way to create templates for various documents].
- ❖ **No more misplaced flash drives or forgetting to save your edits!**
  - The Google Drive accounts allow students to work on a project seamlessly at school and at home because the online server stores the documents and any edits made to them automatically. Students can then continue working on the most recent version of any project wherever the internet is accessible.
- ❖ **Do families need to have to have a certain home device? No, just access to the internet!**
  - The other great advantage to the Drive is that you can work securely on a document on any computer that has Google chrome installed. It doesn’t matter if the device is a PC, Droid, Apple, or Chromebook.
- ❖ **No printer at home? No problem!**
  - While we still do utilize paper and pencil assignments with students, with the *G Suite* we can become a little “greener” for the environment. Students can submit documents and projects electronically through their teachers’ Google Classrooms. The teacher assigns them, tracks student progress, and receives materials immediately from students through the interface, all without using flash drives, email, or paper. Teachers can also correct the work just as on a paper report, and students can work through various editing drafts with guidance. Once a final grade is assigned by the teacher, the student cannot change the document.
- ❖ **Group projects just got easier!**
  - In-person group projects can be challenging with busy family schedules, but we know group learning is a vital part of the collaborative learning process. We find that virtual group projects are more convenient and productive. Students can use this technology to share documents with members of a group project which allows students to collaborate easily, tracks each student’s individual contributions, and assists with peer editing.